

VACANCY NOTICE

Position Title: Security Supervisor

No. required: 1

Department: Security

Reports to: Security Manager

Location: Patos –Marinez Oilfield

Working schedule: 4 days ON/4 days OFF; **Working hours:** Day shift: 07.00-19.00/Night shift: 19.00- 07.00; 1 hour break included;

Main Responsibilities:

- Responsible in supervising and overseeing the work of the security sub-contractors.
- Is responsible to initiate the response to a tanker truck GPS breach as per the SOP.
- Works closely with the Security Manager
- Immediately reports all security incidents to the Security Manager.
- Liaise with state police when required to do so.
- Provide the applicable day or night shift report.
- Review daily and weekly reports from the security sub- contractors.
- Investigate and provide follow up of all incident reports.
- Determine scope, timing, and direction of investigations.
- Inform Security Manager if state police involvement is required.
- Develop relationships with informants in order to obtain information related to incidents.
- Examine records in order to locate links in chains of evidence or information.
- Identify incident issues and evidence needed, based on analysis of charges, complaints, or allegations of law violations.
- Obtain and verify evidence by interviewing and observing suspects and witnesses, or by analyzing records.

Additional duties (In the absence of the Security Manager) :

- Conduct Security Manager daily routine/reports.
- Chair the morning security meetings.
- Attend the required BPAL meetings.
- Conduct security briefings when required.
- Coordinate security related requirements with BPAL department Managers and Directors.
- Coordinate with Security site coordinators for all security incidents.
- Submit monthly, quarterly, and end month invoice reports.
- Remain on call 24/7 for emergency purposes.

Key Requirements:

- Police or military back ground.
- Able to be on call 7/24 for emergencies.
- Very good knowledge of English language (speaking) – (desirable)
- Working knowledge of Microsoft Office package.
- Self-motivated, able to work independently and within a team, in a challenging environment.
- Good planning, reporting and organizational skills.
- Excellent communication and interpersonal skills.
- Must have valid driver's license.
- Capable of basic instructional techniques.



Applications should be sent to the Human Resources Department, by E-mail to:

humanresources@bankerspetroleum.com

Deadline for submitting applications is November 15th, 2022

Only the selected Candidates will be contacted.